



22 FEB 1978

MEMORANDUM FOR: Chief, Regulations Control Branch

FROM : [REDACTED]  
Deputy Inspector General

STATINTL

SUBJECT : Proposed Revision of [REDACTED] Control and  
Loan of Official Personnel Folders

STATINTL

REFERENCE : Your memorandum to the IG, same subject,  
21 February 1978

1. Paragraph 3.d. of the proposed subject revision states:

If an authorized official requests the Official Personnel Folder on an employee not under the official's supervisory jurisdiction, the Office of Personnel will obtain the consent of the Head of the employee's Career Service before releasing the folder.

2. The Handbook should note that there are exceptions to that policy. For example, to fulfill its investigative function, the Office of the Inspector General obtains Official Personnel Folders from the Office of Personnel on a confidential basis. I understand this privilege is also extended to several other offices. Paragraph 3.d. should be modified or a new paragraph should be added to cover these exceptions. The same consideration may apply to the Office of Security.

[REDACTED]  
STATINTL

cc: Director of Security